Grant Application # _____   Agenda Item # _____

APPLICATION FOR

HISTORIC PROPERTY IMPROVEMENT GRANT

CITY OF NEILLSVILLE – HISTORIC PRESERVATION COMMISSION

This Application is for a HISTORIC PROPERTY IMPROVEMENT GRANT offered by the City of Neillsville Historic Preservation Commission (HPC).   All Applications must be submitted at least 10 days prior to the next HPC meeting to appear on that meeting's Agenda. The HPC generally meets on the third Wednesday of each month, at 6:00 pm at Neillsville City Hall. Applicants are encouraged to appear in person or by authorized representative to the meeting where their application is on the Agenda.

SECTION	APPLICANT INFORMATION:	HPC – COA # _____ (if applicable)
1	**Grant Applicant Name:**	**Date Received by HPC:**
	Historic Property Address:	**Grant Amount Requested:**
		$
		Grant Amount Approved:
	Neillsville, WI 54456	$
	Owner Name / Address (if different)	**Date Work will Begin:**
	Applicant Phone #	**Date Work to be Completed (est.):**
	Applicant Email address:	**Listed on L / S / N Registry?**
		Yes No

General Guidelines for applying for a ***Historic Property Improvement Grant***:

o   Maximum grant amount is $1,000.
o   Owner must match at least 50% of grant amount awarded. *(Does Not include in-kind labor or costs)*
o   Grants will not be awarded for work already completed and / or paid for by owner.
o   Paid receipts must be provided to HPC upon completion of Project to receive reimbursement.
o   Project must be completed within 120 days of Grant being awarded unless otherwise approved.
o   Historic Property Owners can receive only one Historic Property Improvement Grant per year.
o   Owner must be current with all municipal taxes, charges, fees or assessments at time grant is paid.

Signature:

Print Name: _____   Date Signed: _____

Signature:_____

SECTION	SUPPLEMENTAL QUESTIONS:	APPLICANT'S RESPONSE
2	Grant funds to be used for the following (check all that apply): ☐ Exterior Painting ☐ Exterior Carpentry ☐ Exterior Windows ☐ Exterior Doors ☐ Soffits / Gutters / ☐ Porch /Façade /Other Elements	Describe work to be done and how this work maintains or restores historic features, design and or appearance. Attach photos of area to be worked on / and examples of materials or products to be used. _____ _____ _____ _____ _____ _____ _____
	Describe how repairs will be historically accurate / correct.	_____ _____ _____ _____ _____ _____
	Will the proposed work alter any of the distinctive features or historic architectural details of the property?	_____ _____ _____
	Total Project Costs: Attach quotes from contractor / vendor.	$
	Attach photos of building to be worked on - in current condition.	[Section 3]
	Provide information - example(s) of materials or products to be used, including color, style, type of wood, as well as diagrams / sketches.	[Section 3]
	Other information:	

SECTION	Supplemental Information [Example - Photos /Diagram / Sketches / Materials to be used] [Attach additional pages / information a necessary]
3	