

Luke Friemoth  
Director of Public Works  
715-743-5678  
Luke.friemoth@neillsville-wi.com

# City of Neillsville

106 W. Division Street  
Neillsville, WI 54456

Permit # \_\_\_\_\_  
Fee Received: \$ \_\_\_\_\_  
Date \_\_\_\_\_

## Sign Permit Application

Application is hereby made for a permit to erect, rebuild or alter a sign in conformity with the Ordinances of the City of Neillsville (§10 Article G – Signs), upon the property designated below in the manner described herein:

Owner Name: \_\_\_\_\_

Address of Proposed Sign: \_\_\_\_\_

Contractor Installing Sign: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

Contractor Phone #: \_\_\_\_\_

Zoning of Property: \_\_\_\_\_

**A SKETCH illustrating the size, shape and message of every proposed sign MUST accompany this application. A site plan showing the positioning of the sign with respect to the highway, height above grade, setbacks, buildings, and/or respect to other signs on the premise MUST accompany this application. Current photos of building site are encouraged. Plans and photos may be e-mailed with this application to [luke.friemoth@neillsville-wi.com](mailto:luke.friemoth@neillsville-wi.com).**

Type and number of signs proposed:

Wall Sign  Free Standing/Ground Sign  Projecting Sign  Window Sign   
Other Signs (describe)  \_\_\_\_\_

Dimensions: (H) \_\_\_\_\_ (W) \_\_\_\_\_ Total Square Feet: \_\_\_\_\_ Wall sign depth: \_\_\_\_\_

Single Faced  Double Faced

Type of Lighting: \_\_\_\_\_

Sign Value: \$ \_\_\_\_\_

CERTIFICATE OF APPLICANT: I hereby certify that the above application is a true and correct statement of the work to be done; that any changes shall be submitted for approval, and that the sign shall conform to all City of Neillsville ordinances and state codes where such may apply.

Owner/Agent \_\_\_\_\_ Date \_\_\_\_\_

This permit expires one year from the date of issuance. Construction must be completed within 60 days of the commencement of construction.