

City of Neillsville
Historic Preservation Commission

Regular Meeting

Wednesday, April 17, 2024 at 6:00 pm.
City Hall – 106 W Division St, Neillsville WI

MINUTES

Meeting Called to Order by Chair Natalie Erpenbach at 6:00 pm.

On Roll Call: Natalie Erpenbach, Nicole Keller, Jeff Kluckhohn, Dan Clough and Barb Miller. Julie Simek not present. A quorum was deemed present. Also present were Eileen Hediger and Brigette Witte, both recently appointed to the Historic Preservation Commission (HPC) and whose term begins May 1, 2024.

A Motion to approve the agenda was made by Kluckhohn and seconded by Clough. Voice vote, all aye, motion carried.

A Motion to approve the February 21, 2024, HPC Meeting minutes was made by Kluckhohn and seconded by Keller. Voice vote, all aye, motion carried.

Citizen appearances – None.

Certificate of Appropriateness (COA) Application #2024-1 for 411 State Street – repair of front porch leak and damage – was reviewed and discussed. A motion was made by Clough and seconded by Kluckhohn to approve COA # 2024-1 as presented. Voice vote, all aye, motion carried. Chair Erpenbach will sign the COA and inform the property owner and Dir. Of Public Works Friemoth.

Application #2024-1 for the Historic Property Improvement Grant for 411 State Street, based on COA 2024-1 was presented. Motion by Keller and second by Miller to approve payment of grant to property owner in the amount of 50% of costs – up to \$1000 for a maximum grant award of \$500. To be paid upon receipt of paid invoices from property owner. Voice vote, all aye, motion carried.

Discussed 2024 HPC Action Plan

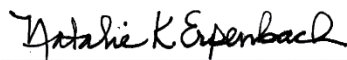
- Discussed the annual National Park Service **Paul Bruhn Historic Revitalization Grant**. Consensus of the Commission was to make this application (Spring 2025) our main priority for the remainder of the year.
- Decision to send a letter to area real estate agents, bankers, and insurance agents later in 2024 or early 2025.
- Erpenbach finalizing the self-guided (QRCode) City Cemetery tour program.
- A list of possible contractors for historic properties is still being developed. Keller and Erpenbach will report again at the next meeting.
- Noted several items need to be added to the city website related to the HPC and its programs.

Kluckhohn left the meeting at 6:45 pm.

Noted current balance of 2024 HPC budget is \$1,460.00.

Next meeting of HPC is scheduled for May 15, 2024, at 6 pm.

A motion was made by Clough and seconded by Miller to adjourn. Voice vote, all aye, motion carried. The meeting was adjourned at 6:55 p.m.



Natalie K Erpenbach, Commission Chair