

City of Neillsville  
**Historic Preservation Commission**

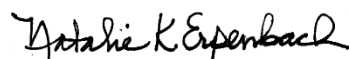
Regular Meeting

Wednesday, November 20, 2024 at 6:00 pm.  
City Hall – 106 W Division St, Neillsville WI

## MINUTES

1. Meeting Called to Order by Chair Natalie Erpenbach at 6:00 pm.
2. On Roll Call: Natalie Erpenbach, Dan Clough, Nikki Keller, Jeff Kluckhohn, Barb Miller and Brigette Witte. Eileen Hediger was not present. A quorum was deemed present. Jason Gunderman was also present.  
  
Those present watched a video prepared by Gunderman. The video will be used for an upcoming National Park Service grant application and has many segments that can be used by the City in various capacities. All present agreed it is very well done and suggestions will be offered and added to the video. Gunderman was thanked for his assistance in creating this production and we look forward to working with him going forward. Gunderman left the meeting at 6:30 pm.
3. A Motion to approve the agenda was made by Kluckhohn and seconded by Clough. Voice vote, all aye, motion carried.
4. A Motion to approve September 18, 2024, HPC Meeting minutes was made by Clough and seconded by Kluckhohn. Voice vote, all aye, motion carried.
5. Citizen appearances – None.
6. Applications:
  - a. Certificate of Appropriateness (COA) Applications – None received.
  - b. Certificate of Demolition (COD) Applications – None received.
  - c. Historic Preservation Commission (HPC) Grant Application – one received from property owners of 218 Clay Street. Application reviewed and discussion held. Motion by Erpenbach to deny the Application requesting \$500 as work was completed prior to Application being submitted. Clough seconded the motion. Voice vote – Aye Erpenbach, Clough, Kluckhohn, Miller and Witte. Keller abstains, motion to deny grant application is carried.
7. **Old Business:**
  - Discussed 2024 HPC Action Plan.
    - A current list of Historic Properties and list of possible contractors were distributed. Corrections or additions should be given to Erpenbach by next meeting date.
    - Discussed working with Beautification Committee on Murals project (Erpenbach and Kluckhohn)
    - Discussed updating HPC Forms and having most recent forms on the City's website in 2025.
    - Erpenbach will have initial draft of Natl Park Service Paul Bruhn grant application for next meeting.
  - Self-guided Cemetery Tour will be on hold until Spring 2025.
8. **New Business:**
  - Erpenbach discussed recent attendance at Clark County Public Property Committee meeting and recent discussion with WI State Historic Preservation Office – Jason Tish. As the 1897 Clark County Jail Museum Inc is vacating the Old Jail building, the County is discussing their options for the building. Next Meeting Agenda to include discussion and action regarding this listed Historic Building.
9. A motion was made by Kluckhohn and seconded by Miller adjourn at 7:35pm. Voice vote, all aye, motion carried.

Next meeting of HPC is scheduled for December 18, 2024, at 6 pm.



Natalie K Erpenbach, Commission Chair