

NEILLSVILLE PUBLIC LIBRARY BOARD MEETING

**Neillsville Public Library
409 Hewett Street
Neillsville, WI 54456**

Tuesday, November 19th, 2024

9:00 a.m.

-Call to Order at 9:05 by Graeme Williams

-Roll Call Present – Graeme Williams, John Gaier, Bill Neville, Peggy Buchda, Maggie Gelhaus. Absent – Mary Sladich, Logan Grap. Also present Janay Ziebell and Kathy Wegner

-Minutes of September 2024 meeting Motion to file Gaier, 2nd Neville. All aye.

-Librarians reports – see attached

-OLD BUSINESS

WLA conference review for Janay and Kathy see reports

Library City Budget accepted as presented

Clark County Board Budget to Libraries informational

-NEW BUSINESS

Personnel Committee to revise Director’s Evaluation Template

The personnel committee will meet Tuesday, December 10, 2024, at 9 am to review/act on revisions. Janay will send her portion by email in advance for committee members.

-BILLS AND VOUCHERS motion to file Buchda, 2nd Gaier. All aye.

-BALANCES AND ACCOUNTS

- LIBRARY COMMUNITY EVENTS see reports

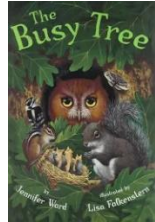
-NEXT LIBRARY BOARD MEETING – January 21, 2025, at 9 am.

-COMMUNICATIONS

-ADJOURNMENT Motion Neville, 2nd Buchda. All aye.

Director's Report November 2024

Story book trail: This next book went in October and will stay through January. The new Title going in is "The Busy Tree" by Jennifer Ward. We had some groups of 1st graders go through the trail with their teacher and then wrote us cute thank you notes!



We have **B.Y.O.Book Club** on the third Tuesday of each month and we have **Sneak Peek** for patrons to be the first to check out new release items on the fourth Thursday of each month. We have about 5 regular people for the bring your own book club and 6-8 regulars for the sneak peek. I am looking for ways to draw more people by maybe holding these programs at different hours of the week. More to come as it develops.

September was **Library Card Sign up Month**. We had a prize drawing for anyone that is a new library card holder (free book) We had fourteen new library card sing-ups in September! The prize was won by PJ Schoen.

Tally week: October 11-18

We had amazing numbers for the tally week in October!! We are not sure what was special about that week but we are happy to have had that much foot traffic into the library! The total numbers for the week (just people tallied as they walked in the door:

Friday—75 (includes about 20 for story hour)

Saturday—44 (this is just 3 hours, and farmers market traffic plays a part in this number)

Monday—106 (this is one of our extra long days open 10am-8pm)

Tuesday—78

Wednesday—74

Thursday—39

This TOTALS: 416 people walking in our doors in one week!!!

Crafternoon: We held a Crafternoon on November 12th for crafters to come in and work on their own crafting projects and visit around the table! We had about 6 for that and they all would like us to host another in January. I will try to get more in attendance for the winter cozy crafting afternoon!! Maybe hot cocoa will be a draw!?!?

WLA: Kathy and I went to WLA in Green Bay on November 5-7th. We had some good sessions and learned a bit about AI and how it will be used at libraries more. I also attended a session about Libby our e-book and audiobook app and how it can be marketed and used by our

patrons. The accommodations at the hotel were not the greatest this year but we still had a good time networking with other librarians and at the exhibit hall!

Upcoming: for the Holidays, we have a plan as a staff to decorate the tree and have some refreshments for a little holiday gathering. This will take place on December 5th. Troy Kopp is helpful in picking up and bringing in a tree as well as getting it straight in the stand!