

City of Neillsville  
**Historic Preservation Commission**

Regular Meeting

Wednesday, January 15, 2025 at 6:00 pm.  
City Hall – 106 W Division St, Neillsville WI

## MINUTES

- Meeting Called to Order by Chair Natalie Erpenbach at 6:00 pm.
- On Roll Call: Natalie Erpenbach, Dan Clough, Nicole Keller, Jeff Kluckhohn, Barb Miller and Brigette Witte. Eileen Hediger was not present. A quorum was deemed present. June Thompson was also present.
- A Motion to approve the agenda was made by Kluckhohn and seconded by Clough. Voice vote, all aye, motion carried.
- A Motion to approve December 18, 2024, HPC Meeting minutes was made by Clough and seconded by Kluckhohn. Voice vote, all aye, motion carried.
- Citizen appearances – None.
- Applications:
  - a. Certificate of Appropriateness (COA) Applications – None received.
  - b. Certificate of Demolition (COD) Applications – None received.
  - c. Historic Preservation Commission (HPC) Grant Application – None received.
- **Old Business:**
  - Discussed status of 1897 Clark County Jail Building. Erpenbach has written a letter to the Editor of all Clark County and 2 Wood County newspapers. Erpenbach reports that Clark County Public Property Committee is working with the State Historical Preservation Office (SHPO) and will be filing their project plan for the building. Erpenbach will post letter to the Editor (as written) on Facebook and call Jason Tish at SHPO to confirm our responsibilities going forward as a Commission.
  - Discussed National Park Service – Paul Bruhn Grant has not yet been announced. Erpenbach continues to prepare for Grant Application submission.
  - In process – updating information, contractor list, tax credit links and HPC Forms for City website. Erpenbach working with City IT staff for these updates. Discussed creating a separate HPC website with links on the City website.
  - Tabled until Spring 2025 - Self-guided Cemetery Tour.
- **New Business:**
  - Discussed and updated the HPC Action Plan for 2025. See updated Plan attached to these minutes.
  - Current HPC Fund balances as of 1-15-2025 – Non-lapsing \$6,293.06 & Current Budget \$1,500.00.
  - No other correspondence, concerns or invoices to be paid were noted.
- A motion was made by Kluckhohn and seconded by Keller adjourn at 6:54pm. Voice vote, all aye, motion carried.

Next meeting of HPC is scheduled for February 19, 2025, at 6 pm.



Natalie K Erpenbach, Commission Chair