

**PERSONNEL COMMITTEE
COUNCIL ROOM, CITY HALL
WEDNESDAY, JULY 30, 2025
9:00 A.M.**

The Personnel Committee was called to order by Chair Barbara Petkovsek. On roll call: Council Members Barbara Petkovsek, William Neville IV, Rolly Gelhaus and Mayor Duane Poeschel present.

Also present: Director of Public Works Luke Friemoth and City Clerk-Treasurer Rex. R. Roehl.

Motion Poeschel, second Neville, to accept and file the minutes of the June 5, 2025 meeting as presented.

Chair Petkovsek called for appearances - there were none.

Chair Petkovsek presented the Innovation Public Advisors (IPA) report “Seeking Partnerships and Efficiencies: A Study of the City of Neillsville Police, Public Works and City Hall staffing” – an Innovation Planning Grant Study for review and discussion as follows:

1. Executive Summary
2. IPA’s Process
3. Organization Background - Police Department
 - Public Works Department
 - City Hall Staffing
4. Opportunities for Partnership - School Resource Officer (SRO)
 - Joint Grant Applications
5. Recommendations - Transition to Council-Administrator Form of Government and establish a City Administrator Position
 - Implement Shared School Resource Officer (SRO) position
 - Strengthen Administrative Capacity through Process Improvement and Technology Modernization
6. Financial Feasibility
7. Next Steps
8. Acknowledgements

Each section of the study was discussed.

Motion Poeschel, second Neville, to receive the study for further review. All Aye.

Discussion followed on creating and updating job descriptions. The League of Wisconsin Municipalities has a labor attorney who will review the job descriptions to see if the position is exempt or not and if it will hold up in litigation, but it is on their time schedule. The City Attorney would be quicker, but there would be a cost.

Discussion on creating a pay schedule for City non-union employees and needing a wage schedule for the 2026 budget process.

The next Personnel Committee will be August 20, 2025 at 9:00 A.M.

Motion Poeschel, second Neville, to adjourn. All Aye.

Barbara Petkvosek, Chair

Rex R. Roehl, Clerk