

City of Neillsville
Historic Preservation Commission

Regular Meeting

Wednesday, October 15, 2025 at 6:00 pm.
City Hall – 106 W Division St, Neillsville WI

MINUTES

1. Meeting Called to Order by Chair Natalie Erpenbach at 6:00 pm.
2. On Roll Call: Ashley Bryan, Dan Clough, Natalie Erpenbach, Nikki Keller, Jeff Kluckhohn, and Barb Miller present. Dawn Voss arrived at 6:25 pm. Quorum deemed present.
3. A Motion to approve the agenda was made by Kluckhohn and seconded by Clough. Voice vote, all aye, motion carried.
4. A Motion to approve September 17, 2025, HPC Meeting minutes were made by Clough and seconded by Keller. Voice vote, all aye, motion carried.
5. Citizen appearances – Stacy Zak, 318 Grand Ave appeared before the Commission. She had questions regarding when and under what circumstances she would need to submit a Certificate of Appropriateness for work they will be doing on their historic property. Questions were asked and answered.
6. **Applications:**
There were no Applications (COA, COD or Grant) to consider. No action taken.
7. **Old Business:**
 - a. Erpenbach gave a brief update of the status of the 1897 Clark County Jail Museum property. No action taken.
 - b. Discussion on HPC website status and Self-guided Cemetery Tour status. A work group of Bryan, Kluckhohn and Keller will investigate use and types of QR Codes for Cemetery and walking tour purposes. They will report back at next meeting. Bryan will assist Erpenbach with Website biography content. Noted that historic property markers will need to be purchased for a few properties. Erpenbach and Kluckhohn will work on list and needed markers / posts.
 - c. Erpenbach and Kluckhohn gave an update on the Mural Work Group. No action taken
8. **New Business:**
 - a. Ashley Bryan was welcomed as a new Commission Member, and her Oath of Office was given by Erpenbach. All look forward to working together promoting and protecting the history and historic properties of the City of Neillsville.
 - b. Current balance of HPC funds noted. Carryover funds include (previous fundraising amounts of \$4255.22 and non-lapsing funds from prior years of \$2052.84) a total of \$ 6308.06 and current 2025 remaining budget of \$1302.78 for a total of \$ 7610.84. Noted a Tourism grant of \$1000 is available and will be claimed by year-end. No action taken.
 - c. No other New business was discussed
9. A motion was made by Kluckhohn and seconded by Miller to adjourn at 6:54 pm. Voice vote, all aye, motion carried.

Next meeting of HPC is scheduled for November 19, 2025, at 6 pm.



Natalie K Erpenbach, Commission Chair