

**FINANCE COMMITTEE
COUNCIL ROOM, CITY HALL
OCTOBER 9, 2025
4:30 P.M.**

The Finance Committee met in the Council Room of City Hall, Mayor Poeschel presiding. On roll call: Council Member Rochester absent, all other members present.

The minutes of the previous meeting were declared approved.

Discussion followed on the Wage Schedule for 2026.

WAGE SCHEDULE FOR 2026

	<u>ANNUAL</u>	<u>HOURLY</u>	
<u>COUNCIL</u>			
Mayor (base + per meeting)	\$7,000	\$35.00/meeting	
Council Members (base + per meeting)	2,500	\$35.00/meeting	
President of the Council	500	N/A	
Chair, Commission on Public Works/Utilities	500	N/A	
<u>CLERK-TREASURER</u>			
Clerk-Treasurer	\$71,635	\$34.44	(A)
Deputy Clerk-Treasurer	42,162	20.27	(A)
Assistant Clerk-Treasurer (1,560 hours/year)	28,922	18.54	(A)
<u>ELECTION BOARD</u>			
Chair	N/A	\$10.77	
Poll Worker	N/A	10.59	
<u>CITY HALL</u>			
Custodian I	N/A	\$13.65	
Custodian II (650 hours/year)	N/A	13.05	
<u>POLICE ADMINISTRATION</u>			
Chief	\$82,410	\$39.62	
1st Officer- Sergeant	64,938	31.22	(U)
2nd Officer	61,194	29.42	(U)
3rd Officer	61,194	29.42	(U)
4th Officer	61,194	29.42	(U)
5th Officer	61,194	29.42	(U)
Secretary	41,392	19.90	
*Differentials			
Night shift 6:01 P.M.-5:59 A.M.	N/A	0.30	
Field Training Officer (with a trainee)			
excluding Sargent	N/A	0.75	
Extra Help - Part-time Officer (1,560 hours/year)	34,788-35,474	22.30-22.74	
Extra Help - Casual Officer (550 hours/year)	N/A	22.30-22.74	
Extra Help - Parking (360 hours/year)	N/A	10.59	
Police & Fire Commission Members	N/A	\$11.00/meeting	

Custodian I (312 hours/year)	N/A	13.65
Custodian II	N/A	13.05

PUBLIC WORKS

Director	\$66,227	(CP)	\$31.84	(A)
1st Operator	54,954	(CP)	26.42	
2nd Operator	52,000		25.00	
3rd Operator	47,299		22.74	
4th Operator (step program)	45,739-47,299		21.99-22.74	
Water Operator (26.13 +.25 differential)	54,870	(CP)	26.38	
Sewer Operator (26.13 +.25 differential)	54,870	(CP)	26.38	
1st Utility Operator (22.74 + .25 differential)	47,819		22.99	
2nd Utility Operator (19.24 +.25 differential) (step program)	40,539-47,819		19.49-22.99	
Part-time Laborer (1,500 hours/year)	N/A		10.23-13.65	

CEMETERY/PARKS

Sexton/Parks	\$54,954	(CP)	\$26.42	(B)
Part-time Cemetery (1,200 hours/year)	N/A		10.23-13.65	
Part-time Parks (2,400 hours/year)	N/A		10.23-13.65	

HEALTH

Health Officer	\$1,417		N/A	
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LIBRARY

Head Librarian (40 hours/week)	\$44,720		\$21.50	
Children's Librarian (32 hours/week)	27,589		16.58	
Assistant Librarian I (550 hours/year)	6,248		11.36	
Assistant Librarian II (550 hours/year)	6,248		11.36	
Substitute Librarian (225 hours/year)	2,556		11.36	
Custodian I (520 hours/year)	7,098		13.65	
Custodian II	N/A		13.05	

RECREATION

Director	\$52,790		\$25.38	
Part-time Laborer	N/A		9.67-14.78	
Instructors	N/A		9.67-14.78	
Officials	N/A		9.67-14.78	

FIRE DEPARTMENT

Chief	Fire Call	N/A	\$18.00	
	Practice/Meeting	N/A	10.00	
	Report	N/A	5.00	
Assistant Chiefs	Fire Call	N/A	16.00	
	Practice/Meeting	N/A	10.00	
	Report	N/A	5.00	
Firemen	Fire Call	N/A	15.00	
	Practice/Meeting	N/A	10.00	
	Report	N/A	5.00	
Fire Chief Salary (15 hours/week)	\$5,000		N/A	
1st Assistant Fire Chief Salary (2 hours/week)	1,200		N/A	

2nd Assistant Fire Chief Salary (2 hours/week)	1,200	N/A
Secretary Salary	480	N/A
Computer Entry	N/A	10.00
Maintenance	N/A	10.00
Fire Warden (3)	3,000	N/A

(A) Portions of these wages are paid by City, Water and Sewer Departments.

(B) Portions of these wages are paid by Cemetery and Parks Department.

(U) These amounts are per Police Department union contract.

(CP) Cell Phone Stipend authorized 1-12-16 for \$20/month paid quarterly

For Public Works:

Step program for new hires - after probation	+ \$.50 per hour	Year 1	Step 0
six months later	+ \$.50 per hour		Step 1
six months later	+ \$.50 per hour	Year 2	Step 2
six months later	+ \$.50 per hour		Step 3
then a year later	+ \$.75 per hour	Year 3	Step 4
then a year later	+ \$.75 per hour	Year 4	Step 5

Probation Period - Public Works-

Probation until first basic test (Water or Sewer) is obtained
maximum length of probation is two years from date of hire

Motion Petkovsek, second Neville, to adopt the 2026 Wage Schedule as presented. All Aye.

Discussion followed on any further budget cuts and changes.

4:34 P.M. – Council Member Rochester present.

The City Clerk reviewed the budget worksheets for insertion of the numbers that have changed.

Discussion followed on the various 2026 budget lines and categories.

Motion Poeschel, second Gelhaus, to recommend the Taxes-Codes 41000 budget totaling \$295,234 to the Common Council. All Aye.

Motion Neville, second Rochester, to recommend the Special Assessments – Code 42000 budget totaling \$-0- to the Common Council. All Aye.

Motion Clough, second Petkovsek, to recommend the Intergovernmental Revenues – Code 43000 budget totaling \$1,491,787 to the Common Council. All Aye.

Motion Rochester, second Clough, to recommend the License & Permits – Code 44000 budget totaling \$11,415 to the Common Council. All Aye.

Motion Neville, second Rochester, to recommend the Fines, Forfeits & Penalties – Code 45000 budget totaling \$23,500 to the Common Council. All Aye.

Motion Neville, second Clough, to recommend the Public Charges For Services – Code 46000 budget totaling \$62,273 to the Common Council. All Aye.

Motion Clough, second Rochester, to recommend the Intergovernmental Charges for Services – Code 47000 budget totaling \$96,054 to the Common Council. All Aye.

Motion Rochester, second Neville, to recommend the Miscellaneous Revenues – Code 48000 budget totaling \$63,788 to the Common Council. All Aye.

Motion Neville, second Clough, to recommend the Other Financing Sources – Code 49000 budget totaling \$121,325 to the Common Council. All Aye.

Motion Neville, second Clough, to recommend the General Government – Code 51000 budget totaling \$1,091,808 to the Common Council. All Aye.

Motion Clough, second Rochester, to recommend the Public Safety – Code 52000 budget totaling \$998,649 to the Common Council. All Aye.

Motion Clough, second Petkovsek, to recommend the Public Works – Code 53000 budget totaling \$703,559 to the Common Council. All Aye.

Motion Neville, second Rochester, to recommend the Health & Human Services – Code 54000 budget totaling \$92,811 to the Common Council. All Aye.

Motion Rochester, second Neville, to recommend the Culture, Recreation & Education – Code 55000 budget totaling \$347,067 to the Common Council. All Aye.

Motion Clough, second Rochester, to recommend the Conservation & Development – Code 56000 budget totaling \$44,355 to the Common Council. All Aye.

Motion Neville, second Rochester, to recommend the Capital Outlay – Code 57000 budget totaling \$112,200 to the Common Council. All Aye.

Motion Neville, second Rochester, to recommend the Debt Service – Code 58000 budget totaling \$467,430 to the Common Council. All Aye.

Motion Gelhaus, second Neville, to recommend the Contingency – Code 34000 budget totaling \$96,447 to the Common Council. All Aye.

Motion Clough, second Gelhaus, to adopt the following proposed 2026 City Budget and 2025 City Levy and recommend the same to the Common Council. All Aye.

2026 CITY BUDGET

EXPENDITURES AND CONTINGENCY

Operations and Maintenance	
General Government – 51000	\$1,091,808
Public Safety – 52000	998,649
Public Works – 53000	703,559
Health & Human Services – 54000	92,811
Culture, Recreation, Education – 55000	347,067
Conservation & Development – 56000	44,355
Total Operations & Maintenance	<u>\$3,278,249</u>

Capital Outlay – 57000	112,200
Debt Service – 58000	467,430
Contingency –34000	96,447
Total Expenditures & Contingency	<u>\$3,954,326</u>

LESS: REVENUES OTHER THAN FROM PROPERTY TAXES

Taxes – 41000	\$ 295,234
Special Assessments – 42000	-0-
Intergovernmental Revenues - 43000	1,491,787
Licenses & Permits – 44000	11,415
Fines, Forfeits & Penalties – 45000	23,500
Public Charges For Services – 46000	62,273
Intergovernmental Charges For Services – 47000	96,054
Miscellaneous Revenues – 48000	63,788
Other Financing Sources – 49000	121,325
Total Revenues	<u>\$2,165,376</u>
General Funds Applied	<u>414,981</u>
Total Revenues and Funds Applied	<u>\$2,580,357</u>

Proposed City Levy	\$1,373,969
LESS: Computer State Aid	<u>4,255</u>
Net City Levy Before TIDs	\$1,369,714
PLUS: Tax Increment Districts (TIDs)	<u>93,759</u>
Net City Levy	<u>\$1,463,473</u>

Discussion followed on setting the budget hearing date.

Motion Petkovsek, second Neville, that the budget hearing be set for Monday, November 10, 2025 at 7:15 P.M. in the Council Room of City Hall. All Aye.

Mayor Poeschel thanked the other Committee members and Department Heads for their involvement in the budget process.

Mayor Poeschel thanked the City Clerk for all his work and help.

Mayor Poeschel announced a Closed session per Sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or the conducting of other specified public business, as long as competitive or bargaining reasons require a closed session, and may reconvene into open session.

Motion Neville, second Clough, to invite Chief of Police Mankowski, Director of Public Works Friemoth and City Clerk-Treasurer Roehl to remain for the closed session. All Aye.

Motion Clough, second Rochester, to go into Closed session per Sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or the conducting of other specified public business, as long as competitive or bargaining reasons require a closed session, and may reconvene into open session. On roll call: All Aye.

CLOSED SESSION

Motion Neville, second Rochester, to reconvene into open session. All Aye.

Motion Gelhaus, Second Neville, to recommend to the Common Council the purchase of the Rib River Properties, LLC, 501 W. Eighth Street, Parcel No. 261.0832.000, land at a cost of \$60,000. All Aye.

Discussion followed on borrowing for capital projects.

Chief of Police Mankowski stated the Police Station North exterior wall brick and mortar are decaying, due to the moisture the interior walls are flaking, so framing and drywall is needed. The steel around the North windows needs to be taken out because of water seepage.

City Clerk Roehl stated that the Fire Departments Self Contained Breathing Apparatus (SCBAs) are outdated and very old and need to be replaced. The Grants Committee has written a grant application with no word received yet.

Director of Public Works Friemoth stated the City Garage need to be enlarged because all the equipment keeps getting bigger and it is hard to get the trucks with blades on in.

City Clerk Roehl stated the expansion of the compost material storage site being recommended to the Common Council will also need fencing.

City Clerk Roehl presented an estimate for a Columbarium in the Cemetery including the unit, freight, setting concrete base and landscaping.

City Clerk Roehl stated the rubberized mulch and borders for the Listeman Park toys were cut from the 2026 budget.

Council Member Gelhaus stated that the City should not be paying for anything. The new ballfield was to be no cost to the City, however the City has taken out a shelter and toys and now the City wants to pay for mulch and reinstalling toys. Where is the Ball Association, they need to come in and talk with the City and pay for these costs.

Council Member Rochester stated the costs can be reimbursed.

Council Member Neville stated the City cannot leave it sit there.

Council Member Gelhaus stated you don't need seven ballfields for 100 kids to play.

Council Member Rochester stated that ball tournaments bring people into the City and they spend money at local businesses.

Council Member Clough agreed that the Ball Association should be reimbursing the City, Opelt Park cost the City nothing.

Discussion followed on getting borrowing proposals from local financial institutions, maybe getting a better interest rate by going further out of the City, most banks wanting your deposit accounts before doing a loan, etc.

Motion Clough, second Rochester, to recommend borrowing for the following capital projects, and getting loan proposals for \$400,000 over five years from three local financial institutions (Citizen's State Bank, Simplicity Credit Union and Unity Bank):

Police Station – Tuck pointing and repairs	\$ 35,000
Fire Department – Self Contained Breathing Apparatus	202,500
Public Works Garage – Expansion and Construction	23,000

Public Works Compost/Materials Site Expansion –	
Land purchase and fencing	62,000
Cemetery – Columbarium-Niche unit, setup,	
concrete base and landscaping	62,500
Listeman Park Toys – Rubberized mulch and borders	<u>15,000</u>
Total	<u>\$ 400,000</u>

Council Member Gelhaus – Nay. All other members – Aye. 4-Aye, 1-Nay, Motion Carried.

Motion Rochester, second Neville, to adjourn. All Aye.

Duane G. Poeschel, Mayor

Rex R. Roehl, Clerk