

City of Neillsville

MINUTES

Grants Committee - Regular Meeting

Tuesday, October 28, 2025 - 4:00 pm.

City Hall 106 W Division St, Neillsville WI

1. The meeting was called to order by Chair Erpenbach at 4:02 pm.
2. On roll call:, Natalie Erpenbach, Deanna Heiman, and Brent Shoup. Jody Conner and Barb Petkovsek were not present. Quorum deemed present
3. A motion was made by Heiman and seconded by Shoup to approve the Agenda. Voice vote, all aye, motion carried.
4. A motion was made by Heiman and seconded by Shoup to approve the minutes of the September 23, 2025, Grants Committee Meeting as presented. Voice vote, all aye, motion carried.
5. Citizen appearances- None.
6. Committee discussed the following Grant Applications:
 - a. Discussion and review of Grant applications that have been submitted but no decisions have been made as of the meeting date. No additional action taken:
 - i. *FEMA – Assistance to Firefighters Grant* – submitted 12/20/2024 – per our Region 5 FEMA contact we should have received an email by September 30th with decision on our application. No communication received to date. Government shutdown complicates any notification from FEMA.
 - ii. *National Endowment of the Arts – Our Town Grant* program – Petkovsek had submitted Phase 1 grant application, and we were approved for Phase 2 application. We will hear back in Spring 2026.
 - iii. *Listeman Foundation request* - Erpenbach submitted a request on August 13, 2025 for city-wide needs. Waiting to hear back on this request.
 - iv. *WI DNR Tree Grant* - Application has been submitted.
 - b. Grant applications that have been awarded and are in various stages of completion.
 - i. *WI Emergency Management - Cybersecurity Grant Cycle 1*. Erpenbach has submitted first, second and third quarter 2025 reports for reimbursement.
 - ii. *WI Emergency Management - Cybersecurity Grant Cycle 2*- submitted 5/30/2025. Erpenbach that the City has been awarded \$82,600 of this grant request. Covers managed service provider costs (Dirks Group costs) for all of 2026 and eight months of 2027.
 - iii. *WEDC – Community Development Investment Grant* – Erpenbach submitted the Application for the renovation grant - 150 E. Division St. project August 22, preliminary approval was received September 3, 2025, and final contract with WEDC has been signed.
 - iv. *City Tourism Commission Grants* –The HPC - \$1000 will be claimed when complete.

- c. Discussion and possible action on grant application projects to be prepared and submitted by due dates.
 - i. *Firehouse Subs Foundation* and others – Shoup prepared the grant application [backup generator and electrical work – Police department] and attempted to submit. Only 600 applications are accepted each quarter. Quota has already been filled so no application submitted this quarter. Will attempt again first quarter 2026.
 - ii. *TAP grant application* is due October 31st. This is for the soft costs of the Safe Routes To School Plan. Heiman is working on this 80/20 grant. Waiting for updated estimate of costs from MSA Engineering.
 - iii. *WI DOA - Innovation Planning Grant – Phase 2* – This is a grant that requires a “transfer of service” that looks for opportunities to increase efficiency and reduce costs by working with other entities / departments. Discussed possible shared service option ideas. Discussion held. By consensus, Committee agreed to table this grant opportunity at this time.

7. Old Business – None not already discussed.

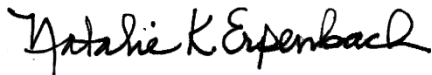
8. New Business – None.

9. Adjournment – Motion by Shoup and seconded by Heiman to adjourn. Voice vote, all aye, motion carried.

Meeting adjourned at 4:52 pm.

Next meeting date is November 25, 2025, at 4:00 pm at City Hall.

Respectfully submitted



Natalie K Erpenbach, Recording Secretary