

City of Neillsville
Historic Preservation Commission

Regular Meeting

Wednesday, December 17, 2025 at 6:00 pm.
City Hall – 106 W Division St, Neillsville WI

MINUTES

1. Meeting Called to Order by Chair Natalie Erpenbach at 6:00 pm.
2. On Roll Call: Ashley Bryan, Dan Clough, Natalie Erpenbach, Nikki Keller, Jeff Kluckhohn, Barb Miller and Dawn Voss [arrived 6:25 pm] all present.
3. A Motion to approve the agenda was made by Kluckhohn and seconded by Clough. Voice vote, all aye, motion carried.
4. A Motion to approve November 19, 2025, HPC Meeting minutes were made by Kluckhohn and seconded by Miller. Voice vote, all aye, motion carried.
5. Citizen appearances – None
6. **Applications:**
There were no Applications (COA, COD or Grant) to consider. No action taken.
7. **Old Business:**
 - a. A motion to affirm the email vote to purchase two bronze Historic Marker plaques for \$1,458.00 was made by Erpenbach and seconded by Clough. Discussion held. Voice vote, all aye, motion carried.
 - b. Erpenbach reported that she had submitted the expense reimbursement to Neillsville Area Chamber of Commerce for the \$1000 Room Tax / Tourism Grant HPC had been awarded earlier in 2025. Per Rex Roehl, the reimbursement has already been received.
 - c. Erpenbach gave a brief update of the status of the 1897 Clark County Jail Museum property. She is scheduled to meet with the full Clark County Board of Supervisors on Thursday, December 18th to discuss the status of the 1897 Clark County Jail Building. No action taken.
 - d. Discussion the use and form of QR Codes for use with historic properties, website and cemetery tour. A work group of Bryan, Kluckhohn and Keller are investigating use and types of QR Codes. Several options discussed. Kluckhohn has determined that an aluminum printed QR Code could be used. Cost is \$3.00 each. Erpenbach to call contact regarding exterior glue that could be used.

Discussion was held on creating an “App” to use for historic walking tours. Erpenbach and Bryan to investigate and report back on possibilities. Discussed creating “local historic districts” that could include streets of Grand, Clay and Oak for example. No action taken.

Bryan will assist Erpenbach with Website biography content.
8. **New Business:**
 - a. Current balance of HPC funds noted. Carryover funds include (previous fundraising amounts of \$4255.22 and non-lapsing funds from prior years of \$2052.84) a total of \$ 6308.06 and current 2025 remaining budget of \$844.78 for a total of \$ 7152.84 after Noble Broze invoice of \$1458.00 paid and Room Tax grant of \$1000.00 received in December 2025.
 - b. No other New business was discussed
9. A motion was made by Kluckhohn and seconded by Bryan to adjourn at 6:55pm. Voice vote, all aye, motion carried.

Next meeting of HPC is scheduled for January 21, 2026, at 6 pm.



Natalie K Erpenbach, Commission Chair